Commercial Property Documents

**Please provide the following the following documents that apply for the initial walk-through of this inspection:**

□ Accessibility Surveys

□ Appraisals

□ Building Plans

□ Certificates of Occupancy

□ Citations

□ Deck records, Plans & Permits

□ Deck & Balcony Maintenance, Repair & Modifications

□ Emergency Evacuation Plans

□ Environmental Studies

□ Evacuation Drill Records

□ Fire-Detection Test & Maintenance Records

□ Fire-Door Inspection Reports

□ Fire-Prevention Plans

□ Fire-Extinguisher Service Records

□ Fire Records

□ Flame-Resistant Certificates

□ Floodplain Maps

□ Floor Plans

□ Kitchen Grease-Cleaning Record

□ Kitchen Post-Fire Inspections

□ Maintenance Records

□ Manufacturers’ Installation Instructions

□ Notices

□ Permits

□ Power-Washing Records

□ Previous Inspection Reports

□ Proposals

□ Rent Records

□ Repair Estimates and/or Invoices

□ Safety Inspection Records

□ Seller Disclosures

□ Sprinkler-Head Replacement Records

□ Utility Bills & Warranties

Please arrange for a Member of the A.B.C. Team to meet and interview the person(s) with the most knowledge about the condition of the building.